

Appointment

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**From:** Sweeney, Stephen [Sweeney.Stephen@epa.gov]  
**Sent:** 4/23/2015 5:40:38 PM  
**To:** Dieu, Martin [Dieu.Martin@epa.gov]  
**Subject:** Draft L/SOI with UN organization  
**Location:** Ariel Rios North, room 7507F (aka 7509) ... in the hallway that runs parallel to Pennsylvania Ave  
**Start:** 4/24/2015 2:30:00 PM  
**End:** 4/24/2015 3:00:00 PM  
**Show Time As:** Tentative  
**Importance:** High

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**From:** Dieu, Martin  
**Sent:** Wednesday, April 22, 2015 2:49 PM  
**To:** Sweeney, Stephen  
**Cc:** Epp, Timothy; Siciliano, CarolAnn  
**Subject:** Draft L/SOI with UN organization  
**Importance:** High

Steve – sorry for the delay in getting this draft L/SOI to you for your review and revision. In reviewing our guidance on international agreements, I noted that the MOU process for could include a lengthy review by the Department of State. Reflecting on previous experiences, I suggested to ORD that we go forward with a non-binding agreement, such as a Letter of Intent, or a Statement of Intent.

The attached draft L/SOI reflects language that was used in previous LOIs I have completed in consultation with OGC. I am not sure whether an LOI or an SOI is more appropriate, though I've titled these as LOIs in the past. For reference, I've attached an LOI with the Asian Development Bank that we developed over a decade ago, and that was the model for several other LOIs, since that time. Also attached is the MOU that ORD signed with the Rockefeller Foundation, last year. I would prefer not to use this MOU model.

I understand that ORD wants to move forward quickly on the agreement. I have suggested that the section on Areas of Cooperation could be circulated by ORD now, as that is less likely to change in the OGC review.

Please contact me to discuss, once you've had a chance to review this draft. Thank you!

**Martin Dieu**  
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